



## Reservation Form

Hyatt Regency Belgrade looks forward to having you as a guest during the

*Roundtable:*

*Economic cooperation between Croatia and Serbia – how can it be improved?*

*28 May, 2010*

*Hyatt Regency Hotel, Organizer: EMG*

*CR21297*

This reservation form should be used to secure a room. The hotel's Reservations Department will advise you of availability and rates. Listed below are the best prices for participants of the above-mentioned conference.

<u>Room requirements (please tick)</u>	<u>Single</u>	<u>Double</u>
<input type="checkbox"/> King Room	EUR 170.00	EUR 195.00
<input type="checkbox"/> Deluxe Room	EUR 200.00	EUR 225.00
<input type="checkbox"/> Club King Room	EUR 230.00	EUR 255.00
<input type="checkbox"/> Club Deluxe Room	EUR 250.00	EUR 275.00
<input type="checkbox"/> Regency Suite King	EUR 290.00	EUR 315.00
<input type="checkbox"/> Regency Executive Suite	EUR 310.00	EUR 335.00

Particular Requirements (Smoking/Non Smoking): \_\_\_\_\_

Rates are **per night and do not include breakfast (EUR 25 per person), VAT (8%) and tourist tax (RSD 128 p.p.)**  
Continental breakfast in Regency Club Lounge is included in the rate only for Regency Club Rooms occupiers.

Name: \_\_\_\_\_

Company: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Post Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Arrival & Departure

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_  
(Check-In Time After 15:00) (Check-Out Time Before 12:00)

Reservations should only be made using this form. No reservations will be confirmed nor guaranteed unless credit card details are supplied with the booking. Guaranteed non arrivals will be charged one night accommodation unless canceled 72 hours prior to the arrival.

Cardholder: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ Please circle: American Express / Euro Master / Diners Club / Visa

### Airport Pick-up / Drop-off

Airport transfer is available by hotel shuttle bus at EUR 18 p.p. Should you wish to make a reservation of hotel's shuttle bus, please fill in the following details:

Arrival Flight Details: \_\_\_\_\_ Departure Flight Details: \_\_\_\_\_

**Please send this form to the attention of:**

**Hyatt Regency Belgrade**, Reservation Department, Milentija Popovića 5, 11000 Belgrade, Serbia  
**Telephone:** (381) (11) 301-1234; **Fax:** (381) (11) 311-2234; **E-mail:** reserve.hrbelgrade@hyatt.com

**cc:** Mr Ivan Nakarada, Ekonom: east Media Group, Kosovska 1/IV, 11000 Belgrade, Serbia  
**Telephone:** (381) (11) 3333 003; **Fax:** (381) (11) 3374 050; **E-mail:** ivan.nakarada@emg.rs

**Please note that any changes made to your reservation have to be notified in writing to the hotel.**

### For hotel Use

Confirmation Number: \_\_\_\_\_

Comments: \_\_\_\_\_